



Alternative Textbook Approval Request

Name of Teacher:

Name of School:

Course/grade level:

Publisher:

Text title:

Date of publication:

Edition:

List price of text:

Author:

Estimated reading level:

Supplementary materials:

Reason(s) for request:

Brief annotation or summary of purpose of requested text:

Strengths of requested text:

Weaknesses of requested text:

| Process of approval | Initial | Date |
|--|---------|------|
| 1. Curriculum Committee approval (Chair) | | |
| 2. Principal (senior academics) | | |
| 3. Conference Superintendent | | |
| 4. Approved for Time/Dates/Year | | |
| | | |

ALTERNATIVE TEXTBOOK EVALUATION REQUEST FORM

SUBJECT:

TITLE:

AUTHOR:

COPYRIGHT DATE:

PUBLISHER:

READABILITY LEVEL:

COMPONENTS OF PROGRAM

Basic

Supplementary

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Listed below are important items to consider in evaluating a textbook for student use. Rate each item with the score you think it merits.

Excellent - 3

Good - 2

Fair - 1

Poor - 0

GENERAL FORMAT

I. ADVENTIST OVERVIEW

COMMENTS

RATING

A. Philosophy

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B. Content

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C. Illustrations

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II. PHYSICAL FEATURES

A. General appearance

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B. Paper quality

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C. Durability

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D. Typeface

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III. CONTENT & METHOD

A. Organization

1. Arrangement

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2. Development of idea

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3. Heading-Unit Chapter, paragraph

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4. Summaries

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Excellent - 3

Good - 2

Fair - 1

Poor - 0

III. CONTENT & METHOD con't.

COMMENTS

RATING

5. Drills, tests

6. Supplementary Components

7. Multi-grade uses

B. Difficulty

1. Vocabulary

2. Readability level

3. Concepts

4. Format

C. Methods

1. Adapting to meet individual needs

2. Adequate practice for learning provided

3. Consistent maintenance of skills

4. Provision of practical applications

5. Testing system

D. Biases

1. Sexual

2. Racial

3. Geographic

E. Teacher's Guide/Edition

1. Organization/ease of use

2. Suggested activities

3. Adapting to meet individual needs

Rating Total

Evaluation of materials by _____

COMMENTS: