

Southeastern California Conference of Seventh-day Adventists  
**Office of Education**  
Alternate Summative Evaluation

**Provisional Teachers**

Name of Teacher:

Date:

**Formal Classroom Observations**

Observation #1 – Date(s):

*Summarize the classroom visit(s) by indicating teacher actions that were noted, recorded and discussed with the teacher during the first formal classroom observation.*

Observation #2 – Date(s):

*Summarize the classroom visit(s) by indicating teacher actions that were noted, recorded and discussed with the teacher during the first formal classroom observation.*

**Teacher Professional Development**

*Please summarize the teacher's professional development activities of the year by indicating the goal, process, and evidence presented at the "teacher celebration" activity.*

### Summary Observations

Optional: Complete this section if relevant

*Use this space to make relevant summary observations regarding this teacher's classroom performance. Summarize any other teacher actions that were noted, recorded and discussed with the teacher during the school year which relate to his or her professional performance.*

\_\_\_\_\_  
Administrator's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher's signature

\_\_\_\_\_  
Date

**Notes:**

- a. The teacher's signature indicates receipt of this document and does not necessarily imply agreement with all of the contents of the document.
- b. The teacher has the right to attach a statement to this document which will become a part of the teacher's file.